



शिक्षण प्रसारक मंडळी, पुणे
R. A. Podar College of Commerce & Economics
AUTONOMOUS
Matunga, Mumbai - 400 019
An 'A+' Institution as Accredited by NAAC
Certified as 'Best College' by University of Mumbai
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Financial Support Policy for Faculty Members

R.A. Podar College is committed to fostering the academic and professional growth of its faculty by supporting their participation in various seminars, conferences, workshops, and by facilitating the publication of research in esteemed journals.

● **Scope of Financial Assistance**

Faculty members are eligible for financial assistance for professional development activities such as:

1. Attending seminars, workshops, and conferences.
2. Publishing research papers in prestigious academic journals.

● **Types of Financial Assistance**

Financial assistance for faculty members may cover:

1. Registration fees for seminars, workshops, and conferences.
2. Travel and accommodation expenses for events held outside the local area.
3. Membership fees for professional organizations.
4. Enrollment fees for Professional Development courses.

● **Application and Approval Process**

Faculty members seeking financial support must adhere to the following application and approval process:

1. Teachers are deputed for seminars, workshops or conferences by the department or Principal. The faculty members must submit an application to the Principal with details of conferences, seminar etc participation, their registration fees and any allowances, if applicable. On receiving Principal's approval, the faculty member prepares for the conference, webinar etc .
2. If a faculty member incurs expenses upfront, reimbursement is processed following the submission of a detailed application and approval. Proper receipts and when applicable, an attendance certificate must be provided to the Accounts Department for reimbursement.
3. Faculty members seeking membership in professional bodies can have their fees sanctioned by the college. Applications for such support should be accompanied by relevant receipts, which the Accounts Department will retain for records.
4. The college also supports faculty who enrol in courses aimed at enhancing their professional skills by sanctioning the course fees. Receipts and documentation for these expenses are kept on file by the Accounts Department.

Podar : Nurturing Intellect, Creating Personalities.